

## **MINUTES OF THE MEETING OF GOVERNING BODY HELD AT 10.30 A.M.**

**.....SUNDAY, 28<sup>TH</sup> OCTOBER 2007.....**

### **The following members were present :**

1. Rev. Sr. Mary Ann Fernando, Chairperson
2. Rev. Sr. Jacintha L., Secretary
3. Rev. Sr. Eugini Fatima Mary L., Principal
4. Rev. Sr. Mano Ranjitham, Provincial Bursar, Management Representative
5. Rev. Sr. Amalorpavam Samala, Superior, Fatima Convent, Management Representative
6. Rev. Sr. Alice K.T., Management Representative
7. Mrs. Margaret Joan Jebarani G., Staff Representative
8. Mrs. Peterson Rhona Josephine, Staff Representative
9. Dr. D. Gajapathy, M.Sc., Ph.D., Educationist
10. Prof. Ehsanul Haq, UGC Nominee
11. Mrs. S. Saroja, Government Representative
12. Prof. A. Karunandam, University Nominee
13. Rt. Rev. Dr. Soundara Raju P., SDB, Bishop of Vellore, Special Invitee
14. Mr. Mohammed Yousuff M., Special Invitee

### **The Agenda**

1. Invocation : Chairperson
2. Welcome : Secretary
3. Governing Body Members 2007 - 2008
4. Staff List
5. Introduction and Presentation of the Minutes : The Principal
6. Report of the College Activities I Term 2007 - 2008
7. Report of the Sports Activities
8. Growth and Development in the year 2006 - 2007
9. Results April 2007
10. Admissions 2007 - 2008
11. Posts sanctioned for the year 2007 - 2008 (Teaching and Non Teaching)
12. Plan of the Institution for the year 2008 - 2009
13. Discussion
  - (i) Ratification - Academic Council Members
  - (ii) Autonomy
  - (iii) Examination
  - (iv) Fee structure
  - (v) Malpractice
  - (vi) Future Plans
    - a. Administration block to be built
    - b. New Courses
      - M. Com. - M.Phil.,
      - Chemistry - M.Phil.,
      - Bio-informatics - M.Phil.,
14. Concluding Remarks : Chairperson
15. Closing Prayer

**1. Invocation :**

The meeting commenced with an invocation to God.

**2. Welcome :**

The members of the Governing Body were welcomed by the Secretary, Rev. Sr. Jacintha L.

**3. Introduction**

The Principal, Dr. (Sr.) Eugini Fathima Mary introduced and welcomed all the members of the Governing Body. In particular, she welcomed and felicitated Rev. Fr. Soundara Raju, the Bishop of Vellore, Prof. Ehsanul Haq, Professor of Sociology, Centre for the Study of Social Systems, School of Social Sciences, Jawaharlal Nehru University, New Delhi and the University Nominee, the Government representative Mrs. S. Saroja, Joint Director of Collegiate Education, Vellore. Sr. Eugini also warmly welcomed Dr. D. Gajapathy, Principal, KMG College of Arts and Science, Gudiyatham and Prof. A. Karunanandam and Provincial St. Mary Ann Fernando. She expressed her gratitude to the Thiruvalluvar University for granting Autonomy to the Day and Evening College.

**4. Report of the College activities :**

The printed reports of the College and Sports activities of the first term 2007 - 2008 were presented to the Board for perusal.

**5. Results 2007, April :**

The results in the Board of Studies booklet were examined by the Board.

**6. Admissions 2007 :**

Details of the admissions in the printed format were perused by the board.

**7. Staff List 2007 :**

The members went through the list of Staff members in the unaided stream.

**8. Discussed Issues :**

The Principal began with the Vision of the College - "To work for the rural young women" in a family - like atmosphere with the typical Salesian spirit.

The Principal presented the Syllabus and the courses for Autonomy. She stated that the syllabus was meticulously planned by the staff in concurrence with the Educating Community - Management, Staff, Students and Parents. The old syllabus was reviewed, revised, modified and modernized. 25% was added to the existing syllabus to enhance the quality of education. The syllabus was approved of by the Board of Studies.

Dr. Fr. Soundararaju sdb, Bishop of the Catholic Diocese, Vellore emphasized the fact that Auxilium permits no compromise where competency and qualification are concerned.

Rev. Sr. Mary Ann, the Chairman ascertained that Auxilium College caters to the students from the rural area and below the poverty line.

Rev. Sr. Anna Kunnath, the Controller of Examinations, said, that for the Evaluation System, there was transparency of answer papers, revaluation, results in a printed format and a grievance cell.

The Principal spoke about the privileges and facilities available for the staff members. There is a Computer and Printer in each Department. Internet facilities are also accessible to the staff. Encouragement is given for minor and major projects. She further added that the University checks the work load of the staff. Workshops for career advancement are conducted for the faculty. The staff are selected according to the norms for the minority Colleges.

The Principal, listed the different ways Auxilium focuses on Women's Issues such as Women's Studies in the History main Syllabus, the Women's Cell, the celebration of the Girl Child Day. She also mentioned that there is a trained professional Counsellor available for the Day and Evening Staff and Students. Besides social equality is paid heed to by the conduct of the Bridge Courses in English and the Spoken English classes. The students attend Spoken English classes in the Language Laboratory.

9. **Suggestions :**

- Courses helpful to join BPO's and Call centers could be started
- A subject on "Women's Rights" can be introduced
- Career advancement workshops should be even for unaided staff
- Service conditions of the staff could be discussed
- Research should be given more importance
- Programmes highlighting Bio-informatics and Media can be organized
- Fees structure of the unaided College should be included in the Calendar
- Proposals for 2007-2008 should be stated
- MBA or MCA can be started
- One Board of studies for UG and PG of the same discipline
- Course in Psychology can be started
- UGC grants can be released at the beginning of the year

10. **Concluding Remarks : (Chariperson)**

Sr. Mary Ann Fernando thanked the members for their presence and valuable suggestions.

11. **Closing Prayer :**

The Governing Body Meeting concluded with a prayer of thanksgiving.